

# 2024 Garage Sale Registration Form

Registration for all shows opens on January 20th, 2024. Applications / payment will not be accepted before then.

Company/Contact Name: \_\_\_\_\_ Space Requested: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Electric needed? YES / NO

Address: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Website: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date(s) of Show Participation: March 16 May 18 Aug. 17 October 19 November 16

Detailed Description of Items Sold: \_\_\_\_\_

## **Event Details:**

Show Name: Community Garage Sale  
Location: Lincoln Center Fieldhouse  
Dates: 3/16, 5/18, 8/17, 10/19, 11/16  
Show Hours: 9 am-3 pm  
Phone: 219-838-0114  
Fax: 219-972-7584

## **Promoter Details:**

Company Name: Highland Parks & Recreation  
Checks are payable to: Highland Parks & Recreation  
10'x 10' interior: \$38/day or 23'x 6' wall space: \$60/day (tax incl.)  
**Set-up:** Friday 1-8pm or Sat. 7-9am.  
**Take Down:** by 5:00pm  
**Tables & Chairs are NOT provided**

**Common Rules:** Space(s) selected when payment is made, first come, first pick. **No Refunds.** Credits or transfers to another show will only be made if there is another vendor on a waitlist able to take your space. Held rain or shine! Product categories must be itemized on the application. No duplicate direct sales vendors (first come, first served). No set-up until your vehicle is fully unloaded and moved to the designated parking area. Vendors may not keep their car parked in the fire lane behind the fieldhouse. Show opens to the public at 9am. Early bird shoppers tend to arrive early, however, selling is not allowed until 9am. No soliciting to other vendors, approaching patrons, or distribution of advertising for anything other than what you are selling. All items and displays must stay within designated space as marked with chalk. Space must be kept clean throughout the event and be left spotless afterwards. If trash is left behind, vendor will be banned from participating in shows for one year.

**Prohibited Items:** Fireworks, silly string, guns, knives, and other items considered weapons, automobiles, aircraft, boats, adult-themed/pornographic items, alcohol, drugs and drug paraphernalia, tobacco and tobacco paraphernalia.

**Stealing: I acknowledge that I will not steal from other vendors. If this occurs at any event the participant will be banned for one calendar year from when that occurred**

**Food:** No vendor may sell food without permission from the Garage Sale Director. Food must not conflict with concession stand sales and requires proof of a health permit and general liability insurance.

**Agreement:** I am applying to participate as a vendor and understand / agree to follow the rules stated above. If I do not adhere or if I misrepresent myself or my items I am selling I will be asked to leave without refund. I agree to indemnify and hold any affiliates and this promoter harmless from any claim or demand, including reasonable attorney's fees, made by myself or any third party due to or arising from registering for this show, participating in this show or violating any rights of another party. The Highland Parks and Recreation Department does not take responsibility for lost or stolen items.

Name (Printed): \_\_\_\_\_

Name (Signed): \_\_\_\_\_ Date: \_\_\_\_\_

## **Office Use Only:** (Revised 12.21.21)

**Mar. 16** Show: Space #: \_\_\_\_\_ Receipt #: \_\_\_\_\_ **Oct 19** Show: Space #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**May 18** Show: Space #: \_\_\_\_\_ Receipt #: \_\_\_\_\_ **Nov. 16** Show: Space #: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**Aug 17.** Show: Space #: \_\_\_\_\_ Receipt #: \_\_\_\_\_